

47th EMWA Conference – Warsaw

– Know Before You Go



Dear Delegate

Thank you for registering for the 47th EMWA Conference from 8–10 November. We hope that you will find the programme informative and that your experience is an enjoyable one. Below is information that will be helpful to you as you finalise your plans for Warsaw. If you have any questions, please do not hesitate to contact us before the event or on site and we will be happy to assist you.

****Please view the conference minisite (<https://warsaw.emwa.org>) for the full programme and much more information including live updates**



during the event **

Please note that most EPDP workshops have pre-workshop assignments. You must complete the pre-workshop assignment if you wish to receive credit for the workshop towards an EMWA Professional Development Programme (EPDP) certificate. Even if you are not collecting credits, you are encouraged to do the assignment in order to obtain maximum benefit from the workshop. If you have not done so already go to the conference website and download the pre-workshop assignments for the workshops that you have registered for. To download, you will need the log on details that you used to register for the event. Some assignments need to be returned to the workshop leader by a specific deadline. If you register too late to meet this, please submit your assignment as soon as you can. Assignments must be submitted before the actual workshop takes place to gain credit.

Each workshop also has a post-workshop assignment. You will be given details of this at the workshop. Again, you must submit the post-workshop assignment to the workshop leader by the due date to gain credit.



Conference Hotel Location

Sheraton Warsaw Hotel

Ul. B. Prusa 2

Warsaw

00-493

Poland

Tel +48 22 450 6100

www.sheratonwarsaw.pl

Travelling to the conference hotel

Arriving by air

Please note there are two airports in Warsaw, WAW – Warsaw Chopin



Airport and WMI Warsaw-Modlin Mazovia Airport

WAW – Taxis are available at the airport, and you should expect a fare to be in the region of 40–45 Polish Zloty (€10.00). The transfer time is approximately 20–30 minutes.

WMI – Taxis are available at the airport, and you should expect a fare to be in the region of 100–110 Polish Zloty (€26). The transfer time is approximately 40–50 minutes.

If you are wishing to travel by taxi why not utilize EMWA's social media options to pre-arrange to share a taxi with EMWA colleagues arriving at a similar time.

Driving to Warsaw

Car parking is available at the hotel at a cost of 15 PLN per hour or 120 PLN daily payable at the hotel itself.

Conference Hotel services include:

Check-in time is from 14:00 and check-out time is 12:00 noon

Free Wi-fi is available for all hotel guests in the bedrooms and public areas



Free Wi-fi will be available in all conference areas for all delegates

Conference Registration

Registration starts at 11:30 on Thursday 8 November. Delegate badges and packs will be available for collection from this time, and again from 07:45 daily.

Thursday 8 November

Lunch will be served at the hotel between 12:00 and 13:30

Workshops begin at 13:30

The Opening Event begins at 17:30, followed by a Networking reception at 19:00

Friday 9 November

The Registration and Help Desk in the foyer opens daily at 07:30.

Workshops begin at 08:45 and 13:30. Please check your at a glance guide or the conference minisite and on-site signage for session locations.



The conference finishes with lunch (12:00–13:30) in the Foyer on Saturday 10 November

Social Programme

Social activities on Friday 9 November will meet at the hotel foyer from 19:15 – for further information on the activity you have selected please see <https://warsaw.emwa.org> or the registration desk.

Currency: The currency for Warsaw is Polish Zloty.

Weather: The weather forecast for Warsaw during your stay is linked here.

Mobile Phones: We expect that mobile phones will be on silent or turned off in all workshops and other sessions.

Electric Current: Electricity in Warsaw is the European standard 220 Volt with the two round prongs and recessed sockets. Delegates should ensure they bring the correct adaptors if required.

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EUROPEAN MEDICAL WRITERS ASSOCIATION

Have a safe and pleasant trip, and please contact us if you have any other queries.

We look forward to seeing you in Poland and hope you enjoy the EMWA Conference and your stay in Warsaw

Kind Regards

Claire Whittingham

Event Co ordinator

